



CDSC Summer Program Handbook

June 11 – August 17, 2018

Riverdale Baptist School
1133 Largo Road, Upper Marlboro, MD 20774

www.cooldays.camp

2018

Cool Days Summer Camp Handbook

Welcome

Riverdale Baptist School is honored to provide a summer camp that promises to provide a safe, Christian atmosphere with lots of fun and activities. CDSC is registered with the State of Maryland Department of Health and Mental Hygiene and complies with all regulations. This year our pledge is to continue to provide your child with a summer camp full of programs and adventures that will be both meaningful and memorable. Parents are encouraged to volunteer and take part in this summer ministry.

This Booklet will provide an overview of the camp, its policies and procedures. Please read each page carefully. If you have any questions contact Ms. Sandi Jones at 301-249-7000, ext. 112.

Philosophy

We believe man not to be merely a physical being, but rather body, soul, and spirit according to the Bible. Therefore, our camp is designed to build, develop, and encourage the “whole” child.

Program Overview

Our program is designed to enrich the total camper. The camp is open to children ages 3½ through 14, students K-3 through 8th grade. Cool Days’ hours are from 7:00 a.m.-6:00 p.m. The average day at Cool Days consists of free play, chapel, mini camps, lunch, afternoon activities and field trips.

“So far my favorite part has been since I started cool days summer camp on June 10, 2013, I saw some old friends and been going bowling. I can’t wait for next week! Also the best part is I’m with my brother. Another thing is I’m praising God while having fun I never been to a better summer camp. I don’t know what it is but there is something special about this camp. When it ends I will savor the memories forever.”

CDSC camper - 2013

Registration Info

Cool Days Summer Camp registration is now online at www.cooldays.camp. Your registration will be handled by CampDoc and requires a valid email address. You will need to register and select your first week of camp. Once your registration is processed, you will be able to complete the camp forms; including t-shirt size, swimsuit size, emergency contacts, and health information. **NEW: Parents may purchase Six Flags passes (a requirement for weekly trips to the waterpark) using the online link thru CampDocs or the CDSC website (regular \$68.34 or gold pass \$79.44) or go directly to Six Flags.** All information must be completed **before** camp starts. You will be prevented from modifying the forms once camp has started. Please note that all medications still require a signed doctor's order and will need to be printed, and then scanned for submission.

What is Camp Doc?

CampDoc.com is the leading electronic health record system for camps. Designed by camp doctors, nurses and directors, our secure, easy-to-use web-based solution manages health forms, medications/allergies and health logging for your camp throughout the summer. CampDoc.com can provide camp health staff instant access to vital medical information, decrease the time and energy spent during initial camper check-in, reduce risk and liability, and help keep safety in the forefront of camp operations.

Please visit <http://www.campdoc.com/faqs/> to learn more.

Registration / Daily Check-In

Campers must be checked in each morning and checked out each afternoon at the front desk by a parent or guardian. Please be diligent about using our sign in and out procedures so that we can ensure your child's safety and keep accurate attendance records. Campers need to be checked in each day by 8:15 a.m. Late arrivals may cause your child to miss the field trip and/or activity for that day. Please note that some field trips require early departures (check-in 30 minutes prior). See field trip section for additional details.

Refunds will not be given for missed field trips due to tardiness

****Your child's safety is of utmost concern to Cool Days. We will not accept responsibility for any child left on the premises prior to 7:00 a.m.****

Sample Schedule

7:00-8:00 a.m.	Check-in / Before-Care / Free Time
8:00-8:15 a.m.	Attendance / Prayer
8:15-8:45 a.m.	Chapel
8:45-9:15 a.m.	Snack / Snack Shop open
9:15-10:45 a.m.	Camp Activities
10:45 a.m.	Board Buses / Depart for Field Trip
11:00 a.m.-1:00 p.m.	Lunch / Field Trip Activity
1:30-3:00 pm	Camp Activities
3:00-3:30 p.m.	Snack / Snack Shop open
3:30-4:00 p.m.	Activity / Transition
4:00-6:00 p.m.	After-Care / Free Time

Free Play (Before/After-Care)

The main camp program runs from 8:00 a.m. to 4:00 p.m. daily. 7-8:00 a.m. and 4-6:00 p.m. are considered free play time. During free play, groups are combined and may go to the playground, gym, Crusader Café, play inside a classroom, or enjoy a movie.

Snack / Cool Days Café

During morning snack campers may eat something brought from home or something that they have purchased from our Cool Days Café. In the morning we sell hot and cold breakfast items. In the afternoon a variety of snack items such as pastries, chips, ice cream, drinks, etc., are available for purchase. Snack cards will be available for purchase in \$5.00 increments. Please only purchase what you anticipate your child will need as refunds will **not** be issued for money not used. Additional cards will be available from the Business Office during the week. Snacks can only be purchased with a snack card. Cash will not be accepted at the Cool Days Café.

Chapel

Chapel time is designed to edify and instruct each camper in the Word of God. Our goal is to encourage campers to develop a meaningful relationship with Christ. Chapel is enhanced with wonderful guest speakers and camper led praise and worship time.

“Let the words of my mouth and the meditation of my heart be acceptable in your sight, O LORD, my strength and my Redeemer.” Psalm 19:14

Lunch options *NEW Process*

Lunch, when on campus, is eaten in the air-conditioned Crusader Café. Monday's are Chick-Fil-A day. Campers will be provided with a Chick-Fil-A sandwich or nuggets, chips, cookie, and a drink. (If your child has allergies, you may need to send a lunch from home.) Tuesday through Friday, campers may bring lunch from home **or purchase lunch for \$5 from our online lunch program sponsored by Three Brothers.** You will be able to view the lunch menu, order, prepay and manage camper lunches from your smartphone, tablet or computer once you register at:

<https://threebrotherscafe.boonli.com>.

Boonli lunch order website will open June 1, 2018.

Adventure Camp Programs

Adventure Camps: K3-2nd grade (ages 3½-7)

Our younger campers will enjoy an array of activities designed to enlighten and entertain those between the ages of three & one half and seven or rising 2nd graders. Campers will participate in the many field trips and activities enjoyed by all who attend Cool Days as well as field trips appropriate for their age level only. Campers will learn Christian songs, participate in arts and crafts, perform during chapel, and more!

Each Adventure Camp is divided according to the grade the child will be entering in the fall. The camps give all campers a chance to enjoy many different activities and are designed to provide structure and continuity to meet the needs of each age group. Each camp is supervised by an adult camp counselor and an aide.

All campers are expected to be fully potty-trained and wearing underwear. Pull-ups are not acceptable. If your child has more than 3 accidents within a 7-camp day period, he/she will be suspended from camp for 2 weeks. This is in accordance with the Riverdale Baptist School policy as listed in the parent handbook.

Campers in K3-K5 are asked to bring nap materials such as a blanket and mat as well as a change of clothes for emergencies. These materials should remain in the classroom throughout camp.

Mini Camp Programs

Mini Camps: 3rd-8th grade (ages 8-14)

Mini camps are designed to develop a variety of interest in each camper. Our format will allow campers to experience an array of activities. Each mini-camp will be offered activities in three general categories: sports and recreation, the arts, and science and technology. Assorted ventures will be explored within the realm of each theme.

Sports & Recreation

Sports and Recreation will give campers the opportunity to participate in activities such as basketball, softball, football, volleyball, soccer and large table games such as foosball and air hockey. The Sports activity will change weekly.

Creative Arts

Creative arts offer campers an opportunity for exposure to arts and crafts, drama, interpretive dance, cheerleading, photography and music. Performances will be scheduled for some chapels as well as special performances during on campus programs.

Expanding Horizons

This camp endeavors to offer a potpourri of activities such as American Sign Language, foreign language, science, math, computer technology, Home Economics, Cosmetology, STEAM, and board games for the strategic thinkers.

CDSC activities are designed to allow rotations within the entire program throughout the summer. Campers will be grouped according to age and grade level. Registration and payment must be made weekly, the Monday prior to the week of attendance. (See payment schedule calendar.) Each group will consist of no more than 15 campers and will be led by a qualified counselor, many of whom are teachers and coaches at Riverdale Baptist School. The campers will participate in these group activities for 1 to 2 hours each day.

Academic Enrichment Camps

CDSC will also offer several academic enrichment programs. Throughout the week, each camper will have the opportunity to participate in Robotics, Home Economics (sewing & cooking), Etiquette, Coding, Music/Intro to Instruments, Archery/Bible Club, Computer Tech, Introduction to Sign/Foreign Language, Math/Reading Clubs, etc. (Based on teacher availability and camper interest)

STEAM and Robotics

CDSC's STEAM Enrichment will delve into several areas of Art, Math, Science – biology, chemistry, physics, & Robotics through the use of computer technology, K'Nex, and Lego Robotics. Both courses will be offered 6-8 weeks; and mini-campers will have the opportunity to participate. They will also rotate through regular and other Enrichment camps.

CIT (Counselor-in-Training)

CDSC also offers a "counselor-in-training" program. This program is designed for 15-year-olds who have an interest in working with children and developing good work ethics. CIT's will be mentored by veteran counselors as they gain work experience assisting in the operations of the camp. It is suggested a CIT remain in camp for at least four weekly sessions. The cost per session is \$255. CIT's will be evaluated and those successfully completing a minimum of four sessions have the opportunity to be invited back next year as a counselor's aide.

"I liked when we went to 6 flag's and the other pool. I liked when we went to the circus. Also I liked when we went to the planetarium. And when we went to the game room that was awesome. And the best part of all, meeting new people."

First time CDSC Camper, 2013.

Field Trips

Cool Days takes field trips regularly. Please make every effort to familiarize yourself with the weekly schedule so that your child will be properly prepared for the field trip. Camp shirts are required daily so that each camper is easily recognizable on campus and on trips. If you forget to dress your child in their camp shirt you will be required to bring it to camp or purchase another shirt before the field trip departure. If the field trip bus is missed, you must make alternate arrangements for childcare. Your child may remain on campus only **if CDSC supervision** is available. Spending money is never required; however, it may be permitted on certain trips. If you send money with your adventure camper, please put it in a labeled envelope and leave it with the staff member at the registration / check-in desk. Mini campers will be responsible for their own money.

Cool Days will not be responsible for money that is lost or stolen

****Refunds will not be given for missed fieldtrips****

Swimming

We will be going swimming at the Six Flags America Water Park in Largo, MD weekly as well as other area splash parks throughout the summer. All campers will need a CDSC swimsuit and a towel for all our aquatic trips. The CDSC swimsuit is included in your registration fee. Samples will be available to try on at the business office. Swim shoes are highly recommended.

White only swim shirts may also be purchased on your own if desired.

For each camper's safety our staff assumes designated positions around the pool along with the pool's certified lifeguards. Campers should wear their swimsuits to camp under their clothes.

Only Cool Days swimsuits are to be worn to our aquatic destinations.

****Food and souvenirs may not be purchased from Six Flags.****

*****Additional swimsuits may be purchased for \$35.00 each.*****

*****Women's sizes are \$50.00 each.*****

SUNSCREEN

Campers are encouraged to wear sunblock to protect their skin and to apply it prior to arrival at camp daily. Parents are permitted to provide sunscreen for use at camp when labeled with the camper's name and camp and in compliance with the conditions below. Parents are encouraged to supply easy-application style sunscreen in order to minimize the amount of assistance and touching needed. Sunscreen will not be available off-site. Some children can be allergic to sunscreen or its inactive ingredients. Therefore, students may only use sunscreen provided by their parents. For safety reasons, students are not permitted to assist each other in application, and parents must provide consent to permit staff assistance with sunscreen application. If you choose to decline staff assistance in application, please mark it on the sunscreen bottle. To aid in sun protection, you may purchase a "rash guard" swim-shirt that can be worn over the camp swimsuit. **Only white rash guard** shirts will be permitted to be used at camp.

General Policies and Procedures

Discipline

The goal of Cool Days Summer Camp is to provide a safe, enjoyable atmosphere for all children. For this reason, we adhere to strict discipline procedures. This helps to maintain a secure environment in our camp.

Discipline is a matter of creative effort on the part of the counselor because each camper and each situation is unique. We do, however, observe certain guidelines.

Positive Reinforcement

The main emphasis of CDSC is to challenge campers to do the right thing. Our counselors focus on commending good behavior.

Time Outs

When a camper breaks a camp rule, a timeout from an activity is matched with the offense. This is at the discretion of the staff.

Chronic or Serious Offenses

Those who show repeated behavior problems or who commit a serious offense may be suspended from camp. Some examples include bullying, threats, stealing, profanity, sexual misconduct, substance abuse and repeated disrespect or disobedience.

Although we have little trouble with safety in our camp we want all children and parents to know that we have a **zero-tolerance** policy for fighting. *Fighting in camp may result in suspension for any and all campers who strike another camper, even in self-defense.* CDSC strives to ensure no campers are left alone. This allows any student who is in any danger to seek safety. There is never an acceptable reason for one camper to strike another camper while at camp.

Any camper found abusing; defacing or breaking any Riverdale Baptist School, CDSC, or other property will be suspended.

There are no refunds for suspension

Medication

In order for our camp to administer prescribed and over the counter medication the camp must have the following:

1. A written order from the physician stating we have permission to administer the medication specifying the dosage, route, and times/frequency to administer it. The CDSC medication form is preferred.
2. Prescription bottle with the original label, matching the medication order from the physician

The above requirements are set by the Health Department which licenses our camp and the Maryland Board of Nursing.

Students who were enrolled at RBS for the 2017-2018 school year cannot use the paperwork already on file with the school nurse. CDSC medical information must be completed online for all campers; however, medication forms are optional

Dress Code

Because we are a Christian camp that represents the Lord Jesus Christ, our dress code policy is as follows:

- We require that all apparel worn to camp be modest.
- Camp shirts are required to be worn at camp daily.
- All skirts and shorts must be modest in length.
- Boys are not permitted to wear earrings.

Weekly Registration

Weekly registration for each camper must include the following:

- Weekly registration is only accepted online through CampDoc
- Payment accepted online through CampDoc; includes credit, debit, or e-check)
- A late registration fee of \$65.00 will be added to all weekly registrations received after the posted due date
- Lunch orders should be submitted at the time of weekly registration. Final date to place a lunch order will be by noon the Friday before.

Each weekly camp is staffed based upon registrations received one week in advance. Registration dates are as follows:

CAMP WEEK		REGISTRATION DUE <i>Monday's ONLY</i>	WEEKLY FEE
1	June 11-15	June 4	\$255.00
2	June 18-22	June 11	\$255.00
3	June 25-29	June 18	\$255.00
4	July 2-6	June 25	\$204.00
5	July 9-13	July 2	\$255.00
6	July 16-20	July 9	\$255.00
7	July 23-27	July 16	\$255.00
8	July 30-Aug 3	July 23	\$255.00
9	August 6-10	July 30	\$255.00
10	August 13-17	August 6	\$255.00

CDSC Season Pass

The CDSC season pass is an opportunity for you to pay for all of camp in advance. The season pass must be paid in full prior to attending camp, and the money paid is **non-refundable**. The cost for the season pass per camper is **\$2,374.05**. This fee is based upon a 5% discount for all 10 weeks of camp. **Registration fees are not included and must be paid separately.**

Six Flags Season Pass

CDSC takes weekly trips to Six Flags Water Park; therefore, all campers must have a Six Flags Season Pass. **Passes can be purchased using the online link during CampDoc registration (regular \$68.34 or gold \$79.34) or by going directly to Six Flags. CDSC no longer carries vouchers.** Parents will still be responsible for exchanging online vouchers for a picture pass by taking their camper to Six Flags prior to starting camp. Passes will be available for pick up every Friday by request. **Should you choose to take your camper's pass, it must be returned the following Monday that the camper attends camp.*
 * If a Six Flags Season Pass is lost and/or needs to be replaced, **Six Flags imposes a replacement fee.**

Lost & Found

We encourage you to label everything your child brings to camp. There are many items that look similar and by labeling them many problems can be prevented. This is especially true of articles of clothing. All items left at camp will be collected daily and placed on the lost and found table. Please check this table frequently as the items will be cleared out several times throughout the summer.

Possessions

We also ask that your child not bring toys, cell phones and electronics to camp. The use of cell phones is not permitted during camp hours. Items include but are not limited to: iPads, iPods, Game Boys, PSP's, MP3's, etc. Items such as these will be taken from the camper and returned to the parent upon their request. CDSC assumes no responsibility for items that are lost, stolen or damaged.

July 4, 2018

Camp will be closed on **Wednesday, July 4, 2018** in observance of Independence Day. The cost for this shortened week will be **\$204.00**.

Fees

Registration

Registration and weekly camp fees are now paid online through our camp website. Camp registration is **\$120.00** per camper and is non-refundable. Registration includes 1 camp shirt and 1 camp swimsuit. The Six Flags Season Pass will need to be purchased directly from Six Flags using the online link or by visiting the park.

Weekly

The weekly camp fee is **\$255.00** per week/per camper. There are no sibling discounts for camp. Payments are due one week prior to the week your camper(s) will be attending. Payments begin **June 4, 2018** and end **August 6, 2018**. A \$65.00 late fee will be added to all registrations received after the posted due date. Weekly camp fees are **non-refundable** however; they may be transferred to another week of camp if applicable.

Late Pick-up Fee

The late pick-up fee is \$10.00 for the first 15 minutes you are late to pick-up your child beginning at 6:01 p.m. and \$1.00 per minute thereafter beginning at 6:16 p.m. The computer clock in the main lobby will be used to determine time and calculate late fees. **These fees are expected at the time your child is picked up.** No camper may return to camp until these fees have been paid.

T-Shirts and Swimsuits

- Additional t-shirts may be purchased for \$10.00 each.
- Additional swimsuits may be purchased for \$35.00 each (Women's sizes are \$50.00 each).

Lunch

If a camper's lunch has **not** been pre-ordered or brought from home, one will be provided for \$7.00. Charges will be applied to snack cards (if available) or parents will be billed for the cost of the lunch.